

WESTAMPTON TOWNSHIP BOARD OF EDUCATION

REGULAR MEETING

**March 9, 2020
7:00 P.M.**

AGENDA

1. Call to Order by the Board of Education President: Christopher Hamilton

This meeting has been properly advertised in compliance with the requirements of the Sunshine Law.

2. Moment of Silence/Pledge of Allegiance: Christopher Hamilton

3. Roll Call: Karen Greer, Board Secretary

4. Welcome Visitors: Christopher Hamilton

5. Approval of Minutes: * Regular Meeting, February 10, 2020

6. Presentations: None at this time.

7. Executive Session:

RESOLUTION:

THEREFORE, BE IT RESOLVED BY THE WESTAMPTON TOWNSHIP BOARD OF EDUCATION THAT this Board of Education, enter into executive session for discussion of personnel, student issues, as well as other matters which require attorney/client privilege. The outcome of such discussions will be made public at the appropriate time. No action will be taken.

8. Public Comment on Agenda Items Only:

It is anticipated that before addressing the Board, individuals have given the appropriate school district staff an opportunity to address all issues and questions. (Questions and/or comments should be directed to the Board President and/or Superintendent. The total time allotted for public comment is 15 minutes. Each speaker is limited to 3 minutes of comment time. In an effort to ensure that each speaker is given the full 3 minutes of comment time, please complete your statement and/or ask all questions then indicate that you are done.)

9. District Department Reports:

Westampton Middle School Report:	Yashanta Holloway-Taluy, Principal
H.I.B. Report:	Anthony Browning, H.I.B. Coordinator
WIS School Report:	Rachel Feldman, Principal
Holly Hills School Report:	Jennifer Murray, Principal/Curriculum Supervisor
Special Services Report:	Jean Zitter, Supervisor of Special Services
Superintendent’s Report:	Anthony Petruzzelli, Superintendent
Facilities Report:	Karen Greer, Board Secretary

10. Correspondence: None at this time.

11. Board of Education Committee Reports:

11. A. Budget/Personnel Committee:

Members: Justin Wright, Jennifer Dinardo, and Ryan Fagan

11. A. 1. Payment of Bills: *

MOTION:

The Budget and Finance Committee calls for a motion to approve payment of the bills as presented.

11. A. 2. Payment of Cafeteria Account Bills: *

MOTION:

The Budget and Finance Committee calls for a motion to approve payment of the cafeteria bills as presented.

11. A. 3. Approval of Substitute Teachers/Support Staff/Custodians: *

MOTION:

The Superintendent calls for a motion to approve Substitute Teachers/Support Staff/Custodians, for the 2019-2020 School Year.

11. A. 4. Approval of CPI Training Prep Hours:

MOTION:

The Superintendent calls for a motion to approve Danica Carmichael and Katie Halloran to submit timesheets not to exceed three (3) hours each, at the contracted rate of \$40.61, for CPI Training prep.

11. A. 5. Approval of Literacy Night Staff Members:

MOTION:

The Superintendent calls for a motion to approve the following staff members as Literacy Night Instructors for a total of 20 hours for preparation and presentation at the contract rate of \$40.61/hr. Staff members will be paid through Title Funds.

School/Hours	Instructors
HHS – 5	Chrissy Pancheri Megan Jedwabny
HHS – 1.25	Maureen Collins Jacqueline Hammell Jeannine Kressley Katie Hansel Kristina Eckert Dana Schultz Beatriz Kelsey Amy Stuck

11. A. 6. Approval of Supplemental Reading Instruction:

MOTION:

The Superintendent calls for a motion to approve, Jessica Iacovitti, to do supplemental reading instruction for student # 3815440977 beginning the week of February 10, 2020 at a rate of \$40.61/hour for one hour weekly.

11. A. 7. Approval of Volunteerism & Community Club Staff Members:

MOTION

The Superintendent calls for a motion to approve the following staff members as the Volunteerism & Community Club Advisors beginning approximately March 23, 2020. The two staff members will split the \$1130 stipend for each school paid via Title IV funds.

	Advisors
Holly Hills Split \$1130	Melissa Champion Amy Stuck
Westampton Intermediate Split \$1130	Jessica Iacovitti Jennifer Dennis

11. A .8. Submission of the 2020-2021 Annual School Budget:

RESOLUTION # :26-19

The School Business Administrator and Board Secretary call for a motion to approve the submission of the 2020-2021 Annual School Budget to the county office.

THEREFORE, BE IT RESOLVED BY THE WESTAMPTON TOWNSHIP BOARD OF EDUCATION THAT the Board of Education approves a School District Budget for the 2020-2021 school year for submission to the Executive County Superintendent as follows:

	Budget	Levy	Tax Rate
Total General Fund	\$ 15,622,532	\$ 10,422,836	0.8941
Special Revenue	\$ 310,692	\$ 0	N/A
Debt Service Fund	\$ 521,400	\$ 521,400	0.0447
Total	\$ 16,454,624	\$ 10,944,236	0.9388

11. A. 9. Approval of HHS Classroom Aide: *

MOTION:

The Superintendent calls for a motion to approve Shannon Guzman as a Holly Hills classroom aide for the preschool disabled classroom from 3/16/20 through 6/19/20 at a prorated salary of \$23,277 (step 1) per contract.

11. A. 10. Approval of WMS Homework Club Advisors:

MOTION:

The Superintendent calls for a motion to approve the following staff members as Homework Club Advisors for the 2019-2020 school year.

Club/Activity	Stipend	Teacher
Homework Club	Group C Activity- \$1,130 (\$32.87/hr.)	Guy Powers Jessica Iacovitti Joann Donnelly Barb Carty Jen Dennis

11. B. Curriculum/Community Committee:

Members: Christopher Hamilton, Rayna Denneler, and Vanessa Nichols

11. B. 1. Approval of the 2020-2021 School Calendar: *

MOTION:

The Superintendent calls for a motion to approve the School Calendar for the 2020-2021 School Year.

11. B. 2. Approval of WMS Math Competition Field Trip Correction:

MOTION:

The Superintendent calls for a motion to approve the WMS Math Competition field trip to be paid out of the Student Activities fund, not paid by parents, as previously approved in error, on the February, 10, 2020 Agenda.

Grade	Field Trip	Date	Maximum Cost
Select 7 th /8 th Grade Students	Holy Cross Preparatory Academy Annual Mathematics Competition- Holy Cross High School, Delran, NJ	March 24, 2020	\$22.00/student pd. from student activities account

11. B. 3. Approval of 6th- 8th Grade Jazz Band Members to Holly Hills School:

MOTION:

The Superintendent calls for a motion to approve the following Band Trip.

Grade	Field Trip	Date	Maximum Cost
6 th – 8 th Grade Jazz Band Members	Holly Hills School- Students will perform at a Music in Our Schools Presentation.	March 26, 2020	No Cost

11. B. 4. Approval of WMS Music Program Fundraiser:

MOTION:

The Superintendent calls for a motion to approve the below WMS Music Program Fundraiser:

Fundraiser	Date	Proceeds Used For
Claire’s Gourmet Fundraiser	February 26, 2020- March 10, 2020	Chorus and Band Trills & Thrills trip

11. B. 5. Approval of Volunteerism & Community Involvement Club:

MOTION

The Superintendent calls for a motion to approve the Volunteerism & Community Involvement Club at Holly Hills School and Westampton Intermediate School which will begin approximately March 23, 2020 and run through June 5, 2020. This club will be funded through Title IV funds for \$1130 for each club, for a total of \$2260.

11. C. Legislative/Policy Committee:

Members: Malcolm Whitley, Alan Hynes, and Suzanne Applegate

12. Information Items:

12. A. Fire/Security/Bus Drills: * February 2020

12. B. Suspensions: * February 2020

12. C. Reports

12. C. 1. Monthly Attendance Report: * February 2020

12. C. 2. Enrollment Report: * February 2020

12. D. Miscellaneous Action Items:

12. D. 1. Approval of Facilities Use Calendar WMS and HHS: *

MOTION:

The Superintendent calls for a motion to approve the Facilities Use Calendars for Holly Hills and Westampton Middle School, respectively.

13. Reports of the School Business Administrator and Board Secretary:

13. A. Information Items: None at this time.

13. B. Cafeteria Report: * January 2020

13. C. Building Inspection Reports: *

Building	Date	Signatures
Holly Hills Elementary School	2-28-2020	Jennifer Murray/Jason Saltos
Westampton Middle School	2-28-2020	Yashanta Holloway-Taluy/Jason Saltos

13. D. Action Items:

13. D. 1. Resolution #27-19: Monthly Reports of Board Secretary and Cash Reconciliation:*

Included in the packet are the Secretary’s and Treasurer’s Reports which are in agreement as of January 2020.

RESOLUTION #27-19: Accepting Reports of Secretary/Treasurer:

THEREFORE BE IT RESOLVED BY THE WESTAMPTON TOWNSHIP BOARD OF EDUCATION THAT pursuant to N.J.A.C. 6:20-2.12(e) that to the best of knowledge of the members of the Board of Education that no major account or fund has been over-expended in violation of N.J.A.C. 6:20-2.12(b) and that it appears that sufficient funds are available, subject to funding by the State and Federal Governments, to meet the District’s financial obligations for the remainder of the fiscal year as of January 2020.

13. D. 1. A. Resolution #28-19: Monthly Reports of Board Secretary and Cash Reconciliation:*

Included in the packet are the Secretary’s and Treasurer’s Reports which are in agreement as of February 2020.

RESOLUTION #28-19: Accepting Reports of Secretary/Treasurer:

THEREFORE BE IT RESOLVED BY THE WESTAMPTON TOWNSHIP BOARD OF EDUCATION THAT pursuant to N.J.A.C. 6:20-2.12(e) that to the best of knowledge of the members of the Board of Education that no major account or fund has been over-expended in violation of N.J.A.C. 6:20-2.12(b) and that it appears that sufficient funds are available, subject to funding by the State and Federal Governments, to meet the District’s financial obligations for the remainder of the fiscal year as of February 2020.

13. D. 2. Mileage Reimbursement: *

MOTION:

The School Business Administrator and Board Secretary call for a motion to approve mileage reimbursement consistent with employment contracts and Board Policy for the months of March/April 2020.

13. D. 3. Approval of Transfer Resolution Number #29-19 *

MOTION:

The School Business Administrator and Board Secretary call for a motion to approve transfers for the month of January as attached.

13. D. 4. Approval of Transfer Resolution Number #30-19 *

MOTION:

The School Business Administrator and Board Secretary call for a motion to approve transfers for the month of February as attached.

13. D. 5. Approval of EPIC Health Services Agreement: *

MOTION:

The School Business Administrator and Board Secretary call for a motion to approve a contract with Epic Health Services, Inc. to provide nursing services for a preschool student at the rate of \$60/hour for an RN and \$50/hour for an LPN. Transportation services are \$115/trip. The student is anticipated to start on March 9, 2020.

13. D. 6. Approval of Copier Lease under State Contract: *

MOTION:

The School Business Administrator and Board Secretary call for a motion to approve a contract with Ricoh USA, Inc. for the lease of a copier at a cost of \$526.50. This contract is awarded under state contract #40467. (This is to replace a current lease that is expiring in April with a monthly payment of \$522.67)

14. Unfinished Business: None at this time.

15. New Business: None at this time.

16. Public Comment on Non-Agenda Items Only:

It is anticipated that before addressing the Board, individuals have given the appropriate School district staff an opportunity to address all issues and questions. (Questions and/or comments should be directed to the Board President and/or the Superintendent. The total allotted for public comment is 15 minutes. Each speaker is limited to 3 minutes of comment time. In an effort to ensure that each speaker is given the full 3 minutes of comment time, please complete your statement and/or ask all questions then indicate that you are done.)

17. Board President’s Report: Board President

18. Executive Session Resolution:

RESOLUTION:

THEREFORE, BE IT RESOLVED BY THE WESTAMPTON TOWNSHIP BOARD OF EDUCATION THAT this Board of Education, enter into executive session for discussion of personnel, student issues, as well as other matters which require attorney/client privilege. The outcome of such discussions will be made public at the appropriate time.

19. New Jersey School Board’s Association Ethics Training: Jesse Adams, NJSBA

20. Adjournment:

MOTION:

There being no other business to come before the Board, The Board of Education President calls for a motion to adjourn the meeting.

**TOWNSHIP OF WESTAMPTON
BOARD OF EDUCATION
RESOLUTION AUTHORIZING EXECUTIVE SESSION**

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting, and

WHEREAS, the Board of Education of the Westampton School District has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of this Governing Body will reconvene;

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Westampton Township School District will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

(Check applicable reason)

_____ Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public;

_____ Any matter in which the release of information would impair a right to receive funds from the federal government;

_____ Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy;

_____ Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body (Specify contract: _____);

_____ Any matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

_____ Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

_____ Any investigations of violations or possible violations of the law;

_____ Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer. Under certain circumstances, if public disclosure of the matter would have a potentially negative impact on the Board's position in the

litigation or negotiation, this information may be withheld until such time that the matter is concluded or the circumstances no longer present a potential impact);

_____Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective employee or employee employed or appointed by the Board, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting;

_____Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility;

BE IT FURTHER RESOLVED that the Westampton Township Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board of Education Attorney advises the Westampton Township Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the Township or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Westampton Township Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

I, Karen Greer, Board Secretary, do hereby certify the above to be a true and correct copy of a resolution adopted by the Westampton Township Board of Education at their meeting held on March 9, 2020 at the Westampton Middle School, 700 Rancocas Road, Westampton, New Jersey.

Karen Greer, Board Secretary